

SUPPLEMENT TO THE AGENDA FOR

Overview and Scrutiny Committee

Friday 12 October 2012

10.30 am

The Council Chamber, Brockington, 35 Hafod Road, Hereford




11. OVERVIEW AND SCRUTINY WORK PROGRAMME



Pages





36 - 49


Executive Rolling Programme


| FINAL DECISION MAKER AND WHETHER KEY DECISION | MEETING / BRIEFING DATE | REPORT TITLE | PURPOSE | STATUTORY NOTICE FINAL PUBLICATION DATES | REPORT DEADLINE | AGENDA PUBLICATION / DESPATCH - OR - CABINET MEMBER KEY DECISION - O&SC START OF 5 DAY REPORT NOTICE PERIOD | DIRECTOR AND LEAD OFFICER |
|---|--|---|--|--|--|---|-------------------------------------|
| CABINET MEMBER | | | | | | | |
| CABINET MEMBER 13/9/12 | Cabinet Member Corporate Services Original date: 06/08/12 Decision date to be agreed HPSLT 17/07/12 LB 26/07/12 | Consultation on Council Tax Discount | To seek permission to consult on the principles of a council tax discount scheme required following government's abolition of Housing Benefit from April 1st 2013. Consultation to commence 17/8/12 and end 26/10/12 | N/A | 12 September 2012 | N/A | DCX/CO F&C |
| CABINET MEMBER | | | | | | | |
| CABINET MEMBER | Cabinet Member CM 21/06/12 HPSLT 03/07/12 LB 05/07/12 Decision date to be agreed | Car Parking Charges | To consider and agree the car parking charges proposed following the annual review. | N/A | At least one working day before Decision due to be taken | N/A | DP&C / Richard Gabb / Shane Hancock |
| CABINET MEMBER | Cabinet Member Environment Housing & Planning Decision date to be agreed LB 6/9/12 | Disposal of Wilson Brook Cottages, Glewstone and the Retention of the Clawback by Herefordshire Housing Ltd | To seek cabinet member approval for Herefordshire Housing Ltd (HHL) to retain a proportion of the claw-back from the sale of 3 properties known as Wilson Brook Cottages, Glewstone Ross on Wye following disposal on the open market. | N/A | At least one working day before Decision due to be taken | N/A | DCE/CO F&C/ Richard Gabb |
| CABINET MEMBER | Cabinet Member Environment Housing & | The Vortex, Newton Farm, Hereford | To endorse the disposal of an undesignated piece of land known as the Vortex at Newton Farm, Hereford | N/A | At least one working day before | N/A | DCE/CO F&C/ Jane Thomas |



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| | Planning Decision date? HPSLT 4/9/12 LB 6/9/12 | | currently in the ownership of the Local Authority to Herefordshire Housing Ltd, to assist in facilitating the wider regeneration of the site known as the Oval. | | Decision due to be taken | | |
| OFFICER DECISION | | | | | | | |
| OFFICER DECISION 20-25/09/12 | Officer Decision 20 or 25/09/12 | Children Centres South of the City | To merge the three current Children Centres in the south of the city and to decide which of the three will be designated to offer increased number of child places | N/A – But note requirement to publish "open" documents to Council's website and make copies available at Council Offices as soon as possible after Decision taken. | 20-26 September 2012 | N/A | DforPS |
| CABINET MEMBER | | | | | | | |
|  CABINET MEMBER 11/10/12 | Cabinet Member Health & Wellbeing Key Decision 01/10/12 | Procurement of Telecare | To seek approval of the procurement of a remodelled and re-managed telecare service. | Notice published 4 September 2012 | 21 September 2012 | 24 September 2012 | DforPS Lead Officer? |
| CABINET 11/10/12 | | | | | | | |
| CABINET 11/10/12 | Cabinet 11/10/12 HPSLT 12/06/12; 19/06/12;03/07/12 10/07/12;17/07/12 24/07/12;04/09/12 LB: 27/09/12; 11/10/12 HPSLT Standing item | Root and Branch Review | Phase 1 Proposal. (May not be in time for Sept Cabinet – see October) HPSLT Standing item 2 R&B Reviews to Cabinet on 11/10/12 NO OTHER ITEMS APART FROM ROOT AND BRANCH REVIEW FOR THIS CABINET MEETING | ? Key Decision ? Exempt Decision | 27 September 2012 | 3 October 2012 | DCE/Jenny Lewis |


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| CABINET 18/10/12 | LD | | | | | | |
| CABINET 18/10/12 | Cabinet 18/10/12 HPSLT 13/03/12 LB 15/03/12 | Corporate Plan Listed for October Cabinet and November Council to fit in with the budget process. | For Cabinet to recommend the Corporate Plan to Council. The Corporate Plan is one of a suite of plans and strategies that form the Council's Budget & Policy Framework. It incorporates the organisation's vision and priorities, and outlines a number of outcomes to be pursued to realise those priorities. It is supported by a delivery plan which provides the milestones and targets against which performance is reported. | N/A | 4 October 2012 | 10 October 2012 | DCE/Jenny Lewis |
| CABINET 18/10/12 | Cabinet 18/10/12 | Public Health Annual Report | To receive the annual Public Health report | N/A | 4 October 2012 | 10 October 2012 | DofPH |
| CABINET MEMBER | | | | | | | |
| CABINET MEMBER 18/10/12 | Cabinet Member Enterprise and Culture 18/10/12 CM 24/9/12 LT 2/10/12 LB 4/10/12 | Marches Deal | To consider a possible Marches Deal between Herefordshire, Shropshire, Telford and Wrekin Councils, the Marches Local Enterprise Partnership and Central Government. A deal is negotiated against a set of agreed priorities for the local area. These may focus upon a small range of activity such as strategic infrastructure projects, housing, transport or skills development. | N/A | 17 October 2012 | N/A | DofP&C / Vinia Abesamis / Penny Jones |
| CABINET MEMBER | | | | | | | |


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|  CABINET MEMBER 25/10/12 | Cabinet Member Corporate Services & Cabinet Member Enterprise & Culture Decision 25/10/12 | Buttermarket Refurbishment | To establish if and how the Council wishes to fund the refurbishment of the Buttermarket and to clearly set out the options available in managing the delivery of the project should it progress. | 13 September 2012 | 10 October 2012 | N/A | DforP&C Chris Jenner |
|  CABINET MEMBER 25/10/12 | Cabinet Member Education & Infrastructure 25/10/12 CM Briefing 20/09/12 HPSLT 2/10/12 LB 11/10/12 | Local Sustainable Transport Fund – Destination Hereford: Financial review and future programme | To agree Herefordshire Council's revised spending allocations for the Destination Hereford (DH) project | 14 September 2012 | 10 October 2012 | N/A | Dfor P&C Steve Burgess / Mairead Lane |
| CABINET MEMBER 31/10/12 | Cabinet Member Education & Infrastructure Decision 31/10/12 HPSLT 16/10/12 LB 25/10/12 | Schools funding | Schools funding/ SEN funding consultation. This schools consultation will take place from mid-September to mid-October. Response to DforE consultation on national funding formula. | N/A | 30/10/12 | N/A | DforPS / Malcolm Green |
| A&G 12/11/12 | | | | | | | |
| A&G 12/11/12 | | Work Programme 2012/13 | | N/A | 26/10/12 | 2/11/12 | Daren Gilbert |
| A&G 12/11/12 | | Annual accounts action plan | | N/A | 26/10/12 | 2/11/12 | DCE/CO F&C / Heather Foster? |

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| A&G 12/11/12 | Cabinet Council Committee Cabinet Member Briefing Leadership Team Leaders Briefing | Monitoring Officer's annual report | | N/A | 26/10/12 | 2/11/12 | DCE/MO |
| A&G 12/11/12 | | The role of SMT in relation to the constitution | | N/A | 26/10/12 | 2/11/12 | DCE/MO |
| A&G 12/11/12 | | Changes to the constitution | | N/A | 26/10/12 | 2/11/12 | DCE/John Jones |
| A&G 12/11/12 | | Health and safety | | N/A | 26/10/12 | 2/11/12 | DCE/Erica Hermon |
| CABINET 15/11/12 | | | | | | | |
| SCABINET 15/11/12 | Cabinet 15/11/12 HPSLT 22/10/12 LB 01/11/12 | ICPR | 2 nd Quarter report | N/A | 1 November 2012 | 7 November 2012 | DCX/Jenny Lewis |
| CABINET 15/11/12 | Cabinet 15/11/12 | Budget Monitoring Report | | N/A | 1 November 2012 | 7 November 2012 | DCE/David Powell |
| CABINET 15/11/12 | Cabinet 15/11/12 | Council Tax Discount Scheme | Council Tax Benefit (CTB) is being abolished 1/4/13 and this is to agree a local scheme to replace CTB. | N/A | 1 November 2012 | 7 November 2012 | DCE/CO F&C |
| CABINET MEMBER | | | | | | | |
| CABINET MEMBER 15/11/12 | Cabinet Member Education & Infrastructure 15/11/12 HPSLT Briefing – by circulated report 29/10/12 | Holme Lacy Primary school – Determination of proposal to discontinue | To consider a report on responses to the Statutory Notice to discontinue Holme Lacy Primary School and to determine if the school should close with effect from 31 December 2012. | N/A | 14 November 2012 | N/A | DforPS / DforP&C Rob Reid |

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| | CM Briefing – 01/11/12 LB – by circulated report 02/11/12 | | | | | | |
| COUNCIL 23/11/12 | | | | | | | |
| COUNCIL 23/11/12 | Council 23/11/12 HPSLT 02/10/12 LB 04/10/12 Joint HPSLT & LB 08/10/12 | Corporate Plan Listed for October Cabinet and November Council to fit in with the budget process.) | For Cabinet to recommend the Corporate Plan (to Council). The Corporate Plan is one of a suite of plans and strategies that form the Council's Budget & Policy Framework. It incorporates the organisation's vision and priorities, and outlines a number of outcomes to be pursued to realise those priorities. It is supported by a delivery plan which provides the milestones and targets against which performance is reported. | N/A | 9 November 2012 | 15 November 2012 | DCE/Jenny Lewis |
| COUNCIL 23/11/12 | Council 23/11/12 | Council Tax Discount Scheme | Council Tax Benefit (CTB) is being abolished 1/4/13 and this is to agree a local scheme to replace CTB. | N/A | 9 November 2012 | 15 November 2012 | DCE/CO F&C |
| COUNCIL 23/11/12 | Council 23/11/12 | Independent Remuneration Panel date entered on RP 15/08/12 | To receive a report from the IRP on Town and Parish Cllr allowances & aspects of Members' allowances. | N/A | 14 September 2012 | 20 September 2012 | DCE/Tim Brown |
| CABINET MEMBER | | | | | | | |
| CABINET MEMBER | Cabinet Member Environment Housing & | Tenancy Strategy | | N/A | At least one working day before | N/A | Lead Officer? |

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| | Planning Decision date? CM November HPSLT 06/11/12 LB 08/11/12 | | | | Decision due to be taken | | |
| CABINET MEMBER December 2012 | Cabinet Member Education & Infrastructure Decision December 2012 CM Briefing 23/8/12 HPSLT 4/9/12 LB 20/9/12 | Community Infrastructure Levy Date entered on RP 5/09/12 | To endorse the schedule of infrastructure schemes identified in the Infrastructure Delivery Plan which informs the Community Infrastructure Levy charging schedule and, approve the Council's prioritisation approach to the delivery of those schemes | N/A | At least one working day before Decision due to be taken | N/A | DforP&C / Andrew Ashcroft / Yvonne Coleman |
| A&G COMMITTEE 5/12/12 | | | | | | | |
| A&G 5/12/12 | | | | N/A | 21 November 2012 | 27 November 2012 | |
| CABINET 13/12/12 | | | | | | | |
| CABINET 13/12/12 | | Local Development Framework | | 2 November 2012 | 29 November 2012 | 5 December 2012 | DforP&C / Yvonne Coleman |
| CABINET 17/01/13 | | | | | | | |
| CABINET 17/1/13 | Cabinet Jan/Feb 13 HPSLT 17/07/12 & 11/12/12 LB 20/12/12 | Small Schools Policy | Consultation document to be sent out to schools. | N/A | 3 January 2013 | 9 January 2013 | DforPS and Rob Reid |

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| CABINET 17/1/13 | | Medium Term Financial Strategy | | N/A | 3 January 2013 | 9 January 2013 | DCE/ CO F&C |
| A&G 18/1/13 | | | | | | | |
| A&G 18/1/13 | | | | N/A | 4 January 2013 | 10 January 2013 | |
| COUNCIL 18/02/13 | | | | | | | |
| COUNCIL 18/2/13 | | Medium Term Financial Strategy | | N/A | 4 February 2013 | 8 February 2013 | |
| A&G 19/2/13 | | | | | | | |
| A&G 19/2/13 | | | | | | | |
| A&G 19/2/13 | | | | N/A | 5 February 2013 | 11 February 2013 | |
| CABINET 21/02/13 | | | | | | | |
| CABINET 21/2/13 | Cabinet 21/02/13 HPSLT 22/01/13 LB 31/01/13 | ICPR | Third Quarter report | N/A | 7 February 2013 | 13 February 2013 | DCE/Jenny Lewis |
| CABINET 21/2/13 | Cabinet 21/02/13 CM Oct HPSLT 08/02/13 LB 10/01/12 | Allocations Adoption Policy | | N/A | 7 February 2013 | 13 February 2013 | DforP&C / Richard Gabb |
| COUNCIL 08/03/13 | | | | | | | |
| COUNCIL 8/3/13 | | Council Tax | | N/A | 22 February 2013 | 28 February 2013 | DCE/ CO F&C |

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| COUNCIL 8/3/13 | Council 08/03/13 HPSLT LD | Pay Policy Statement | To approve the policy. | N/A | 22 February 2013 | 28 February 2013 | DCE/Jenny Lewis |
| CABINET 14/03/13 | | | | | | | |
| CABINET 14/3/13 | Cabinet 14/03/13 | Response to Local Government Boundary Commission warding proposals | | N/A | 28 February 2013 | 6 March 2013 | DCE/HofG |
| CABINET 14/3/13 | Cabinet 14/03/13 HPSLT 11/02/13 LB 21/02/13 | Corporate Delivery Plan | To approve plan for 2013/14 | N/A | 28 February 2013 | 6 March 2013 | DCE/Jenny Lewis |
| A&G 15/3/13 | | | | | | | |
| A&G 15/3/13 | | | | N/A | 1 March 2013 | 7 March 2013 | |
| A&G 16/4/13 | | | | | | | |
| A&G 15/3/13 | | | | N/A | 2 April 2013 | 8 April 2013 | |
| CABINET 18/04/13 | | | | | | | |
| CABINET 18/4/13 | | | | | 4 April 2013 | 10 April 2013 | |
| A&G 13/5/13 | | | | | | | |
| A&G 13/5/13 | | | | N/A | 2 May 2013 | | |
| CABINET | | | | | | | |

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| 16/05/13 | | | | | 1 May 2013 | 8 May 2013 | |
| CABINET 16/5/13 | | | | | | | |
| COUNCIL 31/05/13 | | | | | | | |
| COUNCIL 31/5/13 | | | | N/A | 16 May 2013 | 22 May 2013 | |
| A&G July 2013 | | | | | | | |
| A&G July 13 | | Annual Audit Fee Letter and Plan | | N/A | | | |
| A&G July 13 | | Annual Governance Statement | | N/A | | | |
| A&G July 13 | | Annual Internal Audit Plan | | N/A | | | |
| A&G July 13 | | A&GC Work Programme | | N/A | | | |

NOTE: THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012:



**EXEMPT/
CONFIDENTIAL**

| OVERVIEW AND SCRUTINY ITEMS | | | |
|------------------------------------|--|--|---|
| MEETING/ BRIEFNG DATE | ITEM | PURPOSE | O&SC PRE-DECISION PRIOR TO: A&G Committee Meeting Date Cabinet Council |
| 12 Oct 12 | Hereford Futures | To receive a report | |
| 12 Oct 12 | ICT Strategy | Report on digital channels strategy and links with Broadband to be made to the Committee in October to identify what needs to be reviewed. | |
| 12 Oct 12 | Locality Working | Report to be made to Committee in October to identify what needs to be reviewed. | |
| 12 Oct 12 | Corporate Plan | To comment on the Plan (moved from Sept to reflect the rolling Programme) | Cabinet 18 Oct 12 |
| 9 November 2012 | | | |
| 9 Nov 12 | Discussion with NHS West Mercia Cluster | To discuss current issues | |
| 9 Nov 12 | Discussion with Wye Valley NHS Trust | To discuss current issues | |
| 9 Nov 12 | Discussion with Clinical Commissioning Group | To discuss current issues | |
| 9 Nov 12 | Budget and Emerging Options 2013/14 | To consider the position | |
| 9 Nov 12 | Strategic Plan for Delivery Adult Services | To consider a quarterly report containing a schedule of performance reports outlining the savings that are being achieved through the Strategic Plan. (July12) | |
| 9 Nov 12 | Safeguarding of Children in Herefordshire | To receive the review of Safeguarding of Children | |
| 9 Nov 12 | Health Systems update | Following a review of the West Midlands Ambulance Service, NHS Integrated Pathways and Make Ready System in Herefordshire the Committee requested an update in Nov 2012 on how the systems were working in practice. | |
| 10 December 2012 | | | |
| 10 Dec 12 | Executive Responses to Task and Finish Review - Safeguarding of Children | To receive the Executive response to the Task & Finish Review into Safeguarding of Children and to consider the Executive's Action Plan. | |
| 10 Dec 12 | Discussion with 2gether NHS Trust | To discuss current issues | |
| 10 Dec 12 | Discussion with West Midlands | To discuss current issues | |

| OVERVIEW AND SCRUTINY ITEMS | | | | |
|------------------------------------|---|--|--|------------------------|
| MEETING/ BRIEFNG DATE | ITEM | PURPOSE | O&SC PRE-DECISION PRIOR TO: | |
| | | | A&G Committee Cabinet Council | Meeting Date |
| 10 Dec 12 | Ambulance NHS Trust Completed Task & Finish Reviews: Monitoring progress against the Executive Action Plans | To monitor progress against the Executive Action Plan arising from the following Task & Finish Reviews: <ul style="list-style-type: none"> • Adult Safeguarding in Herefordshire. • Planning System Review – Development Control and the operation of the Constitution. • Council Procurement Policy and Local Business and Local Employment. • Income and Charging. • Tourist and Temporary Event Signage. | | |
| 11 January 2013 | | | | |
| 11 Jan 13 | Medium Term Financial Strategy | To make recommendations to Cabinet | Cabinet Council | 17 Jan 13 18 Feb 13 |
| 11 Jan 13 | Discussion with Wye Valley NHS Trust | To discuss current issues | | |
| 11 Jan 13 | Discussion with Clinical Commissioning Group | To discuss current issues | | |
| 11 Jan 13 | Discussion with NHS West Mercia Cluster | To discuss current issues | | |
| 15 February 2013 | | | | |
| 15 Feb 13 | | | | |
| 22 March 2013 | | | | |
| 22 Mar 13 | Discussion with 2gether NHS Trust | To discuss current issues | | |
| 22 Mar 13 | Discussion with West Midlands Ambulance NHS Trust | To discuss current issues | | |
| 22 Mar 13 | Discussion with NHS West Mercia Cluster | To discuss current issues | | |
| 12 April 2013 | | | | |
| 12 Apr 13 | Discussion with Wye Valley NHS Trust | To discuss current issues | | |
| 12 Apr 13 | Discussion with Clinical Commissioning Group | To discuss current issues | | |

OVERVIEW AND SCRUTINY ITEMS

| MEETING/ BRIEFNG DATE | ITEM | PURPOSE | O&SC PRE-DECISION PRIOR TO: | |
|--------------------------|---|--|-------------------------------------|--------------|
| | | | A&G Committee Cabinet Council | Meeting Date |
| 10 May 2013 | | | | |
| 10 May 13 | | | | |
| July 2013 | | | | |
| July 13 | Music Service | Agreed in July 2011 to review after 2 years. | | |
| October 2013 | | | | |
| October 13 | Task and Finish Group – Income and Charging – Projected additional income | | | |

